

## Annexure -B

### Government Polytechnic- Cum- Multi Skill Training Centre Dhmlawas (Rewari), Haryana

#### Mandatory Disclosures (as per AICTE Approval Process Handbook 2020-21)

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.

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**1 Name of the Institution**

Govt. Polytechnic – cum -Multi Skill Training Centre Dhmlawas (Rewari), Haryana

Village : Dhmlawas, Rewari

Post Office: Pithrawas

Tehsil & Distt. Rewari, Haryana – India

Contact Nos.: +91-1274-265635 , +91-9350339570(Principal)

Email-id: gp-dhmlawas@techeduhry.gov.in

**2 Name and address of the Trust/ Society/ Company and the Trustees**

- NOT APPLICABLE

**3 Name and Address of the Principal/ Director**

- SH. SUKHVIR YADAV, Mobile No.- 9466397797, Email: sukhvirlisana@gmail.com

**4 Name of the affiliating Board**

STATE BOARD OF TECHNICAL EDUCATION PANCHKULA, HARYANA

**5 Governance**

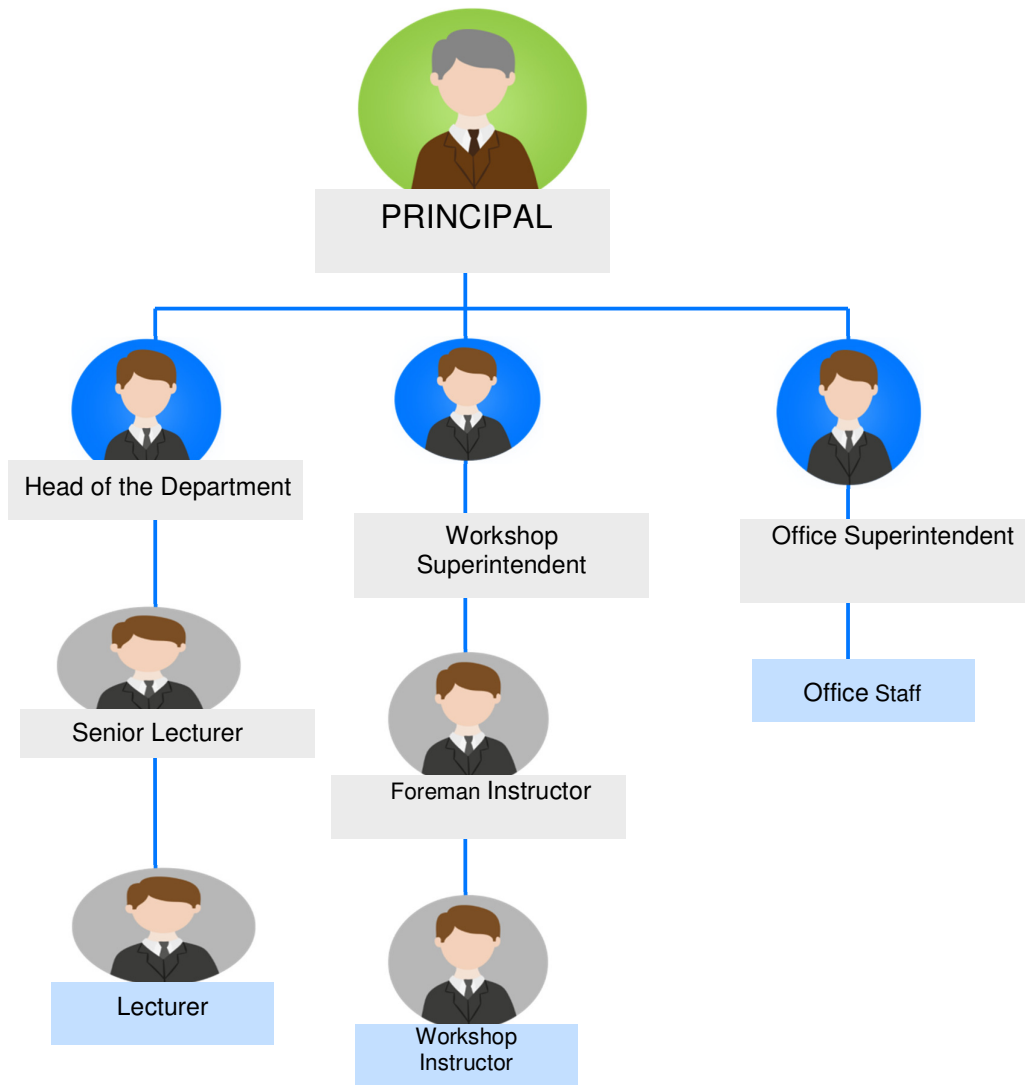
- Members of the Board and their brief background
- Members of Academic Advisory Body
- Frequently of the Board Meeting and Academic Advisory Body
- Organizational chart and processes

**Signature of the Principal/ Head of the Institution**

**ORGANIZATIONAL CHART OF GOVT. POLYTECHNICS.**

ORGANIZATION CHART

GOVT. POLYTECHNIC DHAMLAWAS(REWARI)



- Nature and Extent of involvement of Faculty and students in academic affairs/improvements

|  |   |
|--|---|
| <p><b>Nature and Extent of involvement of faculty And students in academic affairs/improvement</b></p> | <p>The faculties are involved In various activities including teaching, continuous Assessment of students. Students are free to interact with their Teachers / Course Co-coordinators any time. During teaching days or through e-mail, regular SRC meetings,</p> |
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**Signature of the Principal/ Head of the Institution**

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|  | <p>implementing student feedback mechanism. The different academic activities are carried out by the faculty members through various committees in close coordination with the students. some of the key committees are:</p> <ul style="list-style-type: none"> <li>--Placement team</li> <li>--Corporate Relations cell</li> <li>--Alumni Cell</li> </ul> |
| <p><b>Mechanism/Norms &amp; Procedure for democratic/good Governance</b></p>   | <p>Regular feedback from students. Proper counseling of students by the Tutor and Head of the Deptt. from time to time.</p> <p>Explanation by faculty members for the marks scored by students &amp; guidance to students for further improvement.</p> <p>Encourage by Faculty to participate in competitions/ event management.</p>                       |
| <p><b>Student Feedback On Institutional Governance/faculty performance</b></p> | <p>Feedback about faculty is taken by the Students from time to time &amp; faculty members are informed about the shortcoming. Regular meetings with the Principal on fortnightly basis are done to discuss academic matters.</p>  |
| <p><b>Grievance redressal mechanism for faculty, staff and students.</b></p>   | <p>Grievances if any are invited through a written application from the aggrieved party/person &amp; staff welfare committee &amp; students welfare committee headed by senior staff members have been constituted to listen the aggrieved party/person &amp; suggest corrective action.</p>   |

- Establishment of Anti Ragging Committee: **Anti-ragging Committee constituted vide office order no. 14, Dated 04.09.2019, and O/o no. 80, Dated:02.12.2019**
- Establishment of Online Grievance Redressal Mechanism: **A Link is created on the institutional website for the same by purchasing an online Grievance Redressal Software Mechanism**
- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University: **Grievance and Ombudsman Committee constituted vide office order no. 14, Dated 04.09.2019, and O/o no. 80, Dated:02.12.2019**
- Establishment of Internal Complaint Committee (ICC): **Internal Complaint Committee constituted vide office order no. 14, Dated 04.09.2019, and O/o no. 80, Dated:02.12.2019**

**Signature of the Principal/ Head of the Institution**

- Establishment of Committee for SC/ ST: A Committee constituted vide office order no. 14, Dated 04.09.2019, and O/o no. 80, Dated:02.12.2019
- Internal Quality Assurance Cell: YES

## 6 Programmes

- Name of Programmes & Courses approved by AICTE for 2020-21:

| Sr.No | Name of the Program      | Name of the Course                    | Approved Intake |
|-------|--------------------------|---------------------------------------|-----------------|
| 1.    | Engineering & Technology | Automobile Engineering                | 60              |
| 2.    |                          | Electrical Engineering                | 60              |
| 3.    |                          | Mechanical Engineering                | 60              |
| 4.    |                          | Instrumentation & Control Engineering | 60              |
| 5.    |                          | Medical Lab Technology                | 60              |

- Name of Programmes Accredited by AICTE -- NOT APPLICABLE
- Status of Accreditation of the Courses-- Not Applicable (as the Institute started in the year 2019)
  - Total number of Courses-- 05
  - No. of Courses for which applied for Accreditation: NOT APPLICABLE
  - Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for ..... Courses --- NOT APPLICABLE

- For each Programme the following details are to be given:

|  |  |
|--|--|
| <b>1.</b>  |  |
| <b>Name of the Course</b>  | <b>Automobile Engineering</b> (started from 2019-20)   |
| <b>Number of Seats</b>   | <b>60</b>  |
| <b>Duration</b>  | <b>3 Years</b>   |
| <b>Cutt off marks/rank of admission during last three years</b>                                    |  |
| <b>Fee</b>   | 4350 at the time of admission(including First Semester Fees) and further 2850/- per semester |
| <b>Placement Facilities</b>  | Placement Cell Established   |
| <b>Campus placement in last three years with minimum salary, maximum salary and average salary</b> | Not Applicable as the institute is newly established & no batch pass out till now.           |

|   |  |
|---|--|
| <b>2.</b>   |  |
| <b>Name of the Course</b>                                       | <b>Electrical Engineering</b> (started from 2019-20)   |
| <b>Number of Seats</b>  | <b>60</b>  |
| <b>Duration</b>   | <b>3 Years</b>   |
| <b>Cutt off marks/rank of admission during last three years</b> |  |
| <b>Fee</b>  | 4350 at the time of admission(including First Semester Fees) and further 2850/- per semester |
| <b>Placement Facilities</b>                                     | Placement Cell Established   |

**Signature of the Principal/ Head of the Institution**

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| <b>Campus placement in last three years with minimum salary, maximum salary and average salary</b> | Not Applicable as the institute is newly established & no batch pass out till now. |

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| <b>3.</b>  |  |
| <b>Name of the Course</b>  | <b>Mechanical Engineering</b> (started from 2019-20)   |
| <b>Number of Seats</b>   | <b>60</b>  |
| <b>Duration</b>  | <b>3 Years</b>   |
| <b>Cutt off marks/rank of admission during last three years</b>                                    |  |
| <b>Fee</b>   | 4350 at the time of admission(including First Semester Fees) and further 2850/- per semester |
| <b>Placement Facilities</b>  | Placement Cell Established   |
| <b>Campus placement in last three years with minimum salary, maximum salary and average salary</b> | Not Applicable as the institute is newly established & no batch pass out till now.           |

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| <b>4.</b>  |  |
| <b>Name of the Course</b>  | <b>Instrumentation &amp; Control Engineering</b> (started from 2019-20)                      |
| <b>Number of Seats</b>   | <b>60</b>  |
| <b>Duration</b>  | <b>3 Years</b>   |
| <b>Cutt off marks/rank of admission during last three years</b>                                    |  |
| <b>Fee</b>   | 4350 at the time of admission(including First Semester Fees) and further 2850/- per semester |
| <b>Placement Facilities</b>  | Placement Cell Established   |
| <b>Campus placement in last three years with minimum salary, maximum salary and average salary</b> | Not Applicable as the institute is newly established & no batch pass out till now.           |

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| <b>5.</b>  |  |
| <b>Name of the Course</b>  | <b>Medical Lab Technology</b> (Proposed to start from 2020-21)                               |
| <b>Number of Seats</b>   | <b>60</b>  |
| <b>Duration</b>  | <b>3 Years</b>   |
| <b>Cutt off marks/rank of admission during last three years</b>                                    |  |
| <b>Fee</b>   | 4350 at the time of admission(including First Semester Fees) and further 2850/- per semester |
| <b>Placement Facilities</b>  | Placement Cell Established   |
| <b>Campus placement in last three years with minimum salary, maximum salary and average salary</b> | Not Applicable as the institute is newly established & no batch pass out till now.           |

**Signature of the Principal/ Head of the Institution**

|                |  |
|----------------|--|
| average salary |  |
|----------------|--|

- Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details: **NOT APPLICABLE**
  - Details of the Foreign University
    - Name of the University
    - Address
    - Website
    - Accreditation status of the University in its Home Country
    - Ranking of the University in the Home Country
    - Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country
    - Nature of Collaboration
    - Conditions of Collaboration
    - Complete details of payment a student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following: **NOT APPLICABLE**
  - Programme Focus
  - Number of seats
  - Admission Procedure
  - Fee
  - Placement Facility
  - Placement Records for last three years with minimum salary, maximum salary and average salary
- Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval -- **NOT APPLICABLE**

## 7. Faculty

- Branch wise list Faculty members:

- PERMANENT:-**

| Sr.No. | Name of the Faculty | Designation         | Name of Branch         |
|--------|---------------------|---------------------|------------------------|
| 1.     | Sh. Pavitar Pal     | Lecturer            | Mechanical Engineering |
| 2.     | Sh. Charan Singh    | Lecturer            | Computer Engineering   |
| 3.     | Sh. Manender Singh  | Workshop Instructor | Workshop               |
| 4.     | Sh. Devender Singh  | Workshop Instructor | Workshop               |

- Guest Faculty:-**

| Sr.No. | Name of the Faculty | Designation           | Name of Branch  |
|--------|---------------------|-----------------------|-----------------|
| 1.     | Ms. Neelam Kumari   | Lecturer in Maths     | Applied Science |
| 2.     | Ms. Rajwanti Yadav  | Lecturer in Chemistry | Applied Science |
| 3.     | Ms. Sanju Dagar     | Lecturer in Physics   | Applied Science |

- Adjunct Faculty:** NO
- Number of Faculty employed and left during the last three years

**8. Profile of Director/ Principal/ Faculty**

(For each Faculty give a page covering with Passport size photograph)

| <b>Principal</b> |  |   |
|------------------|--|---|
| i                | Name   | Sh. Sukhvir Yadav   |
| ii               | Date of birth  | 01.01.1984  |
| iii              | Unique id  |   |
| iv               | Education Qualifications   | M.Tech., P.hd. (Pursuing)   |
| v                | Work experience<br>Teaching:<br>Research:<br>Industry:<br>Others:  | 13 Years  |
| vi               | Area of Specialization   | Manufacturing Technology  |
| vii              | Courses taught at Diploma/<br>Post Diploma/ Under<br>Graduate/ Post Graduate/<br>Post Graduate Diploma<br>Level  | Mechanical Engineering  |
| viii             | Research guidance<br>• No. of papers<br>published in<br>National/Journals/<br>Conferences<br>• Master<br>• Ph.D. | Not Applicable<br>NIL   |
| ix               | Projects Carried out   | Design & Development of Disinfection Tunnel during lockdown for the Civil Secretariat Chandigarh and one for civil hospital Rewari. |
| x                | Patents  | N.A.  |
| xi               | Technology Transfer  | N.A.  |
| xii              | Research Publications  | NIL   |
| xiii             | No. of Books published<br>with details   | NIL   |

| <b>Sh Pavitar Pal , Lecturer in Mechanical Engg.</b> |   |   |
|--|---|---|
| i  | Name  | Sh. Pavitar Pal                         |
| ii   | Date of birth   |   |
| iii  | Unique id   | NIL                                     |
| iv   | Education Qualifications  | M.E.                                    |
| v  | Work experience<br>Teaching:<br>Research:<br>Industry:<br>Others:   | 13 Years                                |
| vi   | Area of Specialization  | -----                                   |
| vii  | Courses taught at Diploma/<br>Post Diploma/ Under<br>Graduate/ Post Graduate/<br>Post Graduate Diploma<br>Level | At Diploma Level Mechanical Engineering |
| viii   | Research guidance   | Not Applicable                          |
| ix   | No. of papers published in<br>National/Journals/<br>Conferences   | NIL                                     |
| X  | Projects Carried out  | NIL                                     |

**Signature of the Principal/ Head of the Institution**

|      |                                     |     |
|------|-------------------------------------|-----|
| xi   | Patents                             | NIL |
| xii  | Technology Transfer                 | NIL |
| xiii | Research Publications               | NIL |
| xiv  | No. of Books published with details | NIL |

| <b>Sh Charan Singh , Lecturer in Computer Engg.</b> |   |   |
|---|---|---|
| i   | Name  | Sh. Charan Singh                        |
| ii  | Date of birth   | 22/11/1978                              |
| iii   | Unique id   | NIL                                     |
| iv  | Education Qualifications  | M.C.A.                                  |
| v   | Work experience<br>Teaching:<br>Research:<br>Industry:<br>Others:   | 12 Years                                |
| vi  | area of Specialization  | -----                                   |
| vii   | Courses taught at Diploma/<br>Post Diploma/ Under<br>Graduate/ Post Graduate/<br>Post Graduate Diploma<br>Level | At Diploma Level Mechanical Engineering |
| viii  | Research guidance   | Not Applicable                          |
| ix  | No. of papers published in<br>National/Journals/<br>Conferences   | NIL                                     |
| X   | Projects Carried out  | NIL                                     |
| xi  | Patents   | NIL                                     |
| xii   | Technology Transfer   | NIL                                     |
| xiii  | Research Publications   | NIL                                     |
| xiv   | No. of Books published with details   | NIL                                     |

#### 9. Fee

- Details of fee, as approved by State Fee Committee, for the Institution

#### Admission Fees Structure for First semester (2017 onwards)

| Category                     | Other than TFW & Girls | TFW               | Girls             |
|------------------------------|------------------------|-------------------|-------------------|
| <b>Development Fund</b>      | Rs. 750/-              | Rs. 750/          | Rs. 750/-         |
| <b>Student Fund</b>          | Rs. 600/-              | Rs. 600/-         | Rs. 600/-         |
| <b>Tuition Fees</b>          | Rs. 1500/-             | —                 | —                 |
| <b>Security (Refundable)</b> | Rs. 1500/-             | Rs. 1500/-        | Rs. 1500/-        |
| <b>Building Fund</b>         | Rs. –                  | Rs. –             | Rs. –             |
| <b>Total Fees</b>            | <b>Rs. 4350/-</b>      | <b>Rs. 2850/-</b> | <b>Rs. 2850/-</b> |

Signature of the Principal/ Head of the Institution



### 10. Admission

- Number of seats sanctioned with the year of approval

| S  | Name of the Program      | Name of the Course                    | Approved Intake | Year of Approval |
|----|--------------------------|---------------------------------------|-----------------|------------------|
| 1  | Engineering & Technology | Automobile Engineering                | 60              | 2019-20          |
| 2. |                          | Electrical Engineerig                 | 60              | 2019-20          |
| 3. |                          | Mechanical Engineering                | 60              | 2019-20          |
| 4  |                          | Medical Lab Technology                | 60              | 2020-21          |
| 5  |                          | Instrumentation & Control Engineering | 60              | 2019-20          |

- Number of Students admitted under various categories each year in the last three years

#### Number. of Students Admitted During 2019-20

| Sr. NO. | Branch                          | Sanctioned Intake | No of Students Admitted | Category |      |    |    |
|---------|---------------------------------|-------------------|-------------------------|----------|------|----|----|
|         |                                 |                   |                         | AIC      | HOGC | SC | BC |
| 1       | Automobile Engg                 | 60                | 16                      | 09       | 04   | 00 | 03 |
| 2       | Electrical Engg.                | 60                | 48                      | 09       | 19   | 01 | 19 |
| 3       | Mechanical Engg.                | 60                | 53                      | 16       | 14   | 02 | 20 |
| 4       | Civil Engg                      | 60                | 00                      | 00       | 00   | 00 | 00 |
| 5.      | Instrumentation & Control Engg. | 60                | 00                      | 00       | 00   | 00 | 00 |

- Number of applications received during last two years for admission under Management Quota and number admitted-- **NIL**

### 11. Admission Procedure

- Calendar for admission against Management/vacant seats-- **NOT APPLICABLE**
  - Last date of request for applications
  - Last date of submission of applications
  - Dates for announcing final results
  - Release of admission list (main list and waiting list shall be announced on the same day)
  - Date for acceptance by the candidate (time given shall in no case be less than 15 days)
  - Last date for closing of admission
  - Starting of the Academic session
  - The waiting list shall be activated only on the expiry of date of main list
  - The policy of refund of the fee, in case of withdrawal, shall be clearly notified

**Signature of the Principal/ Head of the Institution**

**12. List of Applicants**

- List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats.

**13. Information of Infrastructure and Other Resources Available**

|  |   |
|--|---|
| Number of Class Rooms and size of each                             | <b>07 no of Class rooms with size(in sqm)- 66 each</b>            |
| Number of Laboratories and size of each                            | <b>16 no of Laboratories with size(in sqm) as given: 66</b>       |
| Number of Drawing Halls with capacity of each                      | <b>Nos 02, and with 121 sqm each</b>                              |
| Number of Computer Centres with capacity of each                   | <b>01, 237 sqm</b>  |
| Central Examination Facility, Number of rooms and capacity of each | <b>Yes available and 07 number of rooms with size 66 sqm each</b> |
| Barrier Free Built Environment for disabled and elderly persons    | <b>Yes available</b>  |
| Occupancy Certificate: YES<br>Fire and Safety Certificate: YES     | <b>Yes available</b>  |
| Hostel Facilities:   | Not Available   |

- Library**

|  |                          |
|--|--------------------------|
| <b>Library</b>   |                          |
| Number of Library books/ Titles/ Journals available (program-wise) | Titles:87, Volumes: 2351 |
| List of online National/ International Journals subscribed: No     | No                       |
| E- Library facilities:   | Yes Available            |

- Laboratory and Workshop**

|   |  |
|---|--|
| <b>Laboratory and Workshop</b>                                  |  |
| List of Major Equipment/Facilities in each Laboratory/ Workshop | <b>List Attached at for Lab Equipments</b> |
| List of Experimental Setup in each Laboratory/ Workshop         | <b>List Attached at for Lab Equipments</b> |

**Signature of the Principal/ Head of the Institution**

- Computing Facilities**

| <b>Computing Facilities</b>  |  |
|--|--|
| Internet Bandwidth:  | 40 Mbps  |
| Number and configuration of System:  | Procurement of 100 Computer Systems is under process at Directorate office Level |
| Total number of system connected by LAN:   | Procurement of 100 Computer Systems is under process at Directorate office Level |
| Total number of system connected by WAN:   | --   |
| Major software packages available:   | NA   |
| <b>Special purpose facilities available:</b>   |  |
| <ul style="list-style-type: none"> <li>➤ Innovation Cell:</li> <li>➤ Social Media Cell:</li> <li>➤ Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments: NOT APPLICABLE</li> </ul> | <p>Yes</p> <p>Not Applicable</p>   |

- List of facilities available**

- Games and Sports Facilities - **Available**
- Extra-Curricular Activities - **Available**
- Soft Skill Development Facilities - **Available**

- Teaching Learning Process**

- Curricula and syllabus for each of the programmes as approved by the Board
- Academic Calendar of the Board-- **As directed by the HSBTE**
- Academic Time Table with the name of the Faculty members handling the Course
- Teaching Load of each Faculty

- Teaching Load of each Faculty**

| Sr.No. | Name of Faculty                    | Teaching Load | Department      |
|--------|------------------------------------|---------------|-----------------|
| 1      | Sh. Pavitar Pal                    | 23            | Mechanical Engg |
| 2      | Sh. Charan Singh                   | 21            | Computer Engg.  |
| 3      | Ms. Rajwanti Yadav (Guest Faculty) | 22            | Chemistry       |
| 4      | Ms. Neelam (Guest Faculty)         | 21            | Mathematics     |
| 5      | Ms. Sanju Dagar (Guest Faculty)    | 22            | Physics         |

- Internal Continuous Evaluation System and place: **Yes, as directed by the State Board of Technical Education.**
- Student's assessment of Faculty, System in place : Yes, at Institute Level

- Special Purpose :- Not Applicable**

- Software, all design tools in case
- Academic Calendar and frame work

**14. Enrollment of students in the last 3 years**

| Sr. NO. | Branch                          | Sanctioned Intake | No of Students Admitted | Category |      |    |    |
|---------|---------------------------------|-------------------|-------------------------|----------|------|----|----|
|         |                                 |                   |                         | AIC      | HOGC | SC | BC |
| 1       | Automobile Engg                 | 60                | 16                      | 09       | 04   | 00 | 03 |
| 2       | Electrical Engg.                | 60                | 48                      | 09       | 19   | 01 | 19 |
| 3       | Mechanical Engg.                | 60                | 53                      | 16       | 14   | 02 | 20 |
| 4       | Civil Engg                      | 60                | 00                      | 00       | 00   | 00 | 00 |
| 5.      | Instrumentation & Control Engg. | 60                | 00                      | 00       | 00   | 00 | 00 |

**15. List of Research Projects/ Consultancy Works:-- Not Applicable**

- Number of Projects carried out, funding agency, Grant received
- Publications (if any) out of research in last three years out of masters projects
- Industry Linkage
- MoUs with Industries (minimum 3) -- 1. Thermo Cabs, Sector-10, Uttam Nagar Rewari  
2. BMG Group Rewari, (3)

**16. LoA and subsequent EoA till the current Academic Year: LOA issued in 2019-20****17. Accounted audited statement for the last three years****18. Best Practices adopted, if any**

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action.

The Website shall be dynamically updated with regard to Mandatory Disclosures.

**Signature of the Principal/ Head of the Institution**