



**GOVERNMENT POLYTECHNIC DHAMLAWAS (REWARI)**  
(Approved by AICTE, New Delhi and Affiliated to HSBTE Panchkula Haryana)  
Website: [www.gpdhamlawas.edu.in](http://www.gpdhamlawas.edu.in) Email: [gp-dhamlawas@techeduhry.gov.in](mailto:gp-dhamlawas@techeduhry.gov.in)



Office Order No.: 204

Dated: 10/4/26

In compliance with AICTE guidelines for redressal of student grievances, the **Student Grievance Redressal Committee (SGRC)** committee is hereby constituted in the institute with immediate effect.

The objectives and functions of the SGRC are as follows:

- Receive and register student complaints.
- Examine complaints fairly and maintain confidentiality.
- Conduct inquiries following principles of natural justice.
- Recommend appropriate actions to resolve grievances.
- Submit a report to authorities and provide a copy to the complainant within 15 days.
- Guide students on grievance procedures and monitor follow-up actions.

The composition of the IIC is as follows:

| S.No | Name of the Person | Professional Designation | Role in Committee |
|------|--------------------|--------------------------|-------------------|
| 1.   | Sh. Vijay Singh    | Principal                | Chairperson       |
| 2.   | Ms. Rachna Yadav   | HOD in MLT               | Member            |
| 3.   | Sh. Anil Kumar     | HOD in ECE               | Member            |
| 4.   | Sh. Mukesh Kumar   | HOD in Applied Science   | Member            |
| 5.   | Ms. Renu           | Student                  | Special invitee   |

|  
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Endst. No. 849

Dated: 10/4/26

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1. All HoDs/O/Is (Through Email)
2. All Concerned (Through Email)
3. O/I AICTE
4. O/I Website
5. Notice Board

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Dhamlawas (Rewari)



Office Order No.: 205

Dated: 10/4/26

**Subject: Constitution of Grievance Redressal Cell (GRC) for Faculty and Staff**

In compliance with the guidelines of the All India Council for Technical Education (AICTE), and with the objective of ensuring a fair, transparent, and effective mechanism for addressing the grievances of faculty and staff, safeguard the rights and dignity of faculty and staff members. The Grievance Redressal Cell (GRC) is hereby constituted with immediate effect.

The composition of the cell is as follows:

| S.No | Name of the Person | Professional Designation | Role in Committee |
|------|--------------------|--------------------------|-------------------|
| 1.   | Ms. Rachna Yadav   | HOD in MLT               | Chairperson       |
| 2..  | Sh. Pavitar Pal    | Sr. Lect. in Mech. Engg  | Member            |
| 3.   | Sh. Sahil Singh    | Lect. in Applied Science | Member            |

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Endst. No. 854

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Office Order No.:

206

Dated:

10/4/26

**Subject: Reconstitution of Internal Complaints Committee (ICC) under AICTE Regulations**

In compliance with the provisions of Section 4 of the AICTE (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016. The Internal Complaints Committee (ICC) of the institution is hereby reconstituted with immediate effect. The composition is as follows:

| S.No | Name of the Person | Professional Designation                     | Role in Committee |
|------|--------------------|--|-------------------|
| 1.   | Ms. Rachna Yadav   | HOD in MLT                                   | Chairperson       |
| 2..  | Sh. Pavitar Pal    | Sr. Lect. in Mech. Engg                      | Member            |
| 3.   | Ms. Sarita         | Lect. in Applied Science                     | Member            |
| 4.   | Ms. Kanta Sharan   | Jr. Librarian                                | Member            |
| 5.   | Sh. Premchand      | Peon   | Member            |
| 6.   | Mr. Ishwar         | Student Electrical Engg. 4 <sup>th</sup> Sem | Member            |
| 7.   | Mr. Shubham        | Student Mechanical Engg. 4 <sup>th</sup> Sem | Member            |
| 8.   | Ms. Shweta Kumari  | Student ECE 2 <sup>nd</sup> Sem              | Member            |

The Internal Committee shall :

- Function in accordance with the guidelines laid down under the said regulations and relevant statutory provisions.
- Ensure wide dissemination of information regarding prevention of sexual harassment
- Conduct training, workshops, and orientation programs for students and staff.
- Maintain confidentiality and sensitivity while handling complaints.
- Submit periodic reports to the competent authority.

All concerned are hereby informed to extend full cooperation to the Internal Committee in the discharge of its duties.

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Endst. No.

858

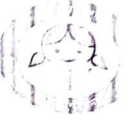
Dated:

10/4/26

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Office Order No.: 207

Dated: 10/4/26

**Subject: Constitution of SC/ST Committee as per AICTE Norms and Statutory Provisions**

In compliance with the guidelines of AICTE as outlined in the Approval Process Handbook (APH), in accordance with the provisions of the **Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989**, and other applicable Government regulations, the SC/ST Committee of the institution is hereby reconstituted with the following members :

| S.No | Name of the Person | Professional Designation  | Role in Committee |
|------|--------------------|---------------------------|-------------------|
| 1.   | Sh. Mukesh Kumar   | HOD in Applied Science    | Chairperson       |
| 2.   | Sh. Neeraj         | Lect. in Mechanical Engg. | Member            |
| 3.   | Dr. Lalit Mohan    | Lect. in Applied Science  | Member            |
| 4.   | Ms. Kanta Sharan   | Jr. Librarian             | Member            |
| 5.   | Sh. Manender       | FMI Workshop              | Member            |

The purpose of this Committee is to safeguard the rights of SC/ST students and staff, and to ensure implementation of reservation policies and prevention of caste-based discrimination within the institution.

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Endst. No. 863

Dated: 10/4/26

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Office Order No.: 208

Dated: 10/4/26

In compliance with the guidelines issued by the All India Council for Technical Education (AICTE) in the Approval Process Handbook and to ensure a ragging-free campus, the Anti-Ragging Squad of the institute is hereby reconstituted with immediate effect.

| S.No | Name              | Professional Designation  | Role in Committee |
|------|-------------------|---------------------------|-------------------|
| 1.   | Dr. Amitender     | HOD in MLT                | Chairperson       |
| 2.   | Sh. Anil Kumar    | HOD in ECE                | Member            |
| 3.   | Sh. Ramkumar      | Workshop Supdt            | Member            |
| 4.   | Sh. Ramanand      | Lect. in ECE              | Member            |
| 5.   | Sh. Vijay         | Lect. in ECE              | Member            |
| 6.   | Dr. Nishant       | Lect. in Automobile       | Member            |
| 7.   | Sh. Pradeep Kumar | Lect. in Mechanical       | Member            |
| 8.   | Sh. Rakesh Yadav  | Assistant                 | Member            |
| 9.   | Mrs. Deepika      | Lect. in Mechanical Engg. | Member            |

**Roles and Responsibilities:**

- To conduct regular and surprise inspections in identified sensitive areas.
- To promptly investigate any reported or suspected incidents of ragging..
- To create awareness among students regarding the prohibition and consequences of ragging
- To be active round the clock and shall coordinate closely with the Anti-Ragging Committee and local authorities.

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Endst. No. 268

Dated: 10/4/26

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Office Order No.: 210

Dated: 10/4/26

## INTERNAL QUALITY AND ASSURANCE CELL (IQAC)

As per AICTE norms, a quality system is to be developed for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the institution. It will also aim to promote measures for institutional functioning toward quality enhancement through internalization of quality culture and institutionalization of best practices.

A committee constituting Internal Quality and Assurance Cell comprises of the following members:

| S.No | Name of the Person | Professional Designation | Role in Committee |
|------|--------------------|--------------------------|-------------------|
| 1.   | Ms. Rachna Yadav   | HOD in MLT               | Chairperson       |
| 2.   | Mr. Anil Kumar     | HOD in ECE               | Co-ordinator      |
| 3.   | Mr. Mukesh Kumar   | HOD in Applied Science   | Member            |
| 4.   | Sh. Paramjeet      | HOD in Mechanical        | Member            |
| 5.   | Sh. Ramkumar       | Workshop Supdt.          | Member            |
| 6.   | Sh. Pavitar Pal    | Sr. Lect in Mechanical   | Member            |
| 7.   | Sh. Vijay          | Lect. in ECE             | Member            |
| 8.   | Sh. Rakesh Yadav   | Assistant                | Member            |

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Endst. No. 878

Dated: 10/4/26

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Office Order No.: 211

Dated: 10/4/26

In accordance with the guidelines of the All India Council for Technical Education (AICTE) approval process handbook, the **Industry - Institute Interaction Cell (IIIC)** of the institute is hereby reconstituted with immediate effect.

The composition of the IIIC is as follows:

| S.No | Name of the Person       | Professional Designation                     | Role in Committee |
|------|--------------------------|--|-------------------|
| 1.   | Dr. Amitender            | TPO/HOD in MLT                               | Chairperson       |
| 2..  | Sh. Ramanand             | Lect. in ECE                                 | Member            |
| 3.   | Dr. Nishant              | ATPO/Lect. In Automobile                     | Member            |
| 4.   | Sh. Sunil Kumar          | Area Head (HR) JTKET Bawal (Industry Person) | Member            |
| 5.   | Sh. Harish Kumar Kaushik | Lect. in Computer Engg.                      | Member            |
| 6.   | Sh. Mukul                | Lect. in Mechanical Engg.                    | Member            |
| 7.   | Dr. Lalit Mohan          | Lect. in Applied Science                     | Member            |

The objectives and functions of the IIIC are as follows:

- To organize industrial visits, expert lectures, and internship opportunities for students
- To promote research & skill development, and revenue generation activities
- To enhance students' employability skills and foster entrepreneurial abilities
- Also facilitate exposure to the latest industry practices, industry-institute interaction, strengthen teaching-learning methodologies among faculty, and contribute towards building the institute's brand image.

Principal  
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Endst. No. 882

Dated: 10/4/26

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**OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC DHAMLAWAS (REWARI)**

Office Order No. : 225

Date: 17/4/26

**Subject: Availability of Feedback Facility on AICTE Web Portal**

This is to inform all Departments of the Institute that the Feedback Facility available on the AICTE Portal is now accessible to all students and faculty members of the Institute. This initiative is part of the ongoing efforts to ensure transparency, uphold quality standards, and continuously enhance the teaching-learning process.

For ease of access, the feedback link is available on the Institute's official website:

<https://gpdhamlawas.edu.in/>

**AICTE Feedback Portal:** <https://www.aicte-india.org/feedback/>

All Heads of Departments (HoDs) are hereby directed to:

- Circulate this information among all faculty members and students of their respective departments,
- Ensure the display of a notice board containing the relevant information and active participation from all concerned.

Principal  
Govt. Polytechnic  
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Endst. No. 1017

Dated: 17/4/26

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1. All HoDs/O/Is (through WhatsApp)
2. O/I Website

Principal  
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Office Order No.: 209

Dated: 10/4/26

As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009. In this connection an **Anti-Ragging Committee** of the institute is hereby reconstituted with the following members

| S.No | Name               | Professional Designation        | Role in Committee | Contact No |
|------|--------------------|---------------------------------|-------------------|------------|
| 1.   | Sh. Vijay Singh    | Principal                       | Chairperson       | 9416270960 |
| 2.   | Sh. Paramjeet      | HOD. in Mech. Engg              | Member            | 9416479701 |
| 3.   | Sh. Vijay          | Lect. in ECE                    | Member            | 9416479040 |
| 4.   | Sh. Sahil Singh    | Lect. in Applied Science        | Member            | 9462735690 |
| 5.   | Sh. Manender       | FMI                             | Member            | 9466226233 |
| 6.   | Sh. Yatin Kochar   | NYV Khol                        | Member            | 9671461878 |
| 7.   | Hemant Sharma      | Haribhoomi News Editor          | Member            | 9671781609 |
| 8.   | Sh. Rajesh Kumar   | Representative of Parents       | Member            | 8875198044 |
| 9.   | Mr. Prateek        | Student (252561700034)/ME       | Member            | 9499228697 |
| 10.  | Mrs. Shaloo Sharma | Student (242561900053)/MLT      | Member            | —          |
| 11.  | Mrs. Sameer        | Student (252560800045)/Computer | Member            | 9468135359 |

Endst. No. 873

Principal  
Govt. Polytechnic  
Dhamlawas (Rewari)  
Dated: 10/4/26

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