

**OFFICE OF THE PRINCIPAL GOVERNMENT POLYTECHNIC, DHAMLAWAS
(REWARI)**

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QUOTATION CALL NOTICE
(For Fixed Deposits / Flexi Deposits)

Quotation Call Notice No.: 1272

Date: 21.05.2026

To,

The Branch Manager,

Subject: Invitation of Quotations for Fixed/Flexi Deposits from Empanelled Banks for Parking the Institute Funds — reg.

Reference: Directives issued by ACS Finance Department (IF&CC), Haryana vide Notification No. /IF&CC/2026(FD)/8690 regarding empanelment of banks for parking of institutional/government funds.

Government Polytechnic, Dhamlawas (Rewari) invites quotations from all Empanelled Banks located in Rewari listed under the aforesaid notification of the Government of Haryana, for parking of the **Institute Funds** of this institution in the form of Fixed Deposits (FD) / Flexi Deposits, as per the details and terms given below:

1. DETAILS OF FUND TO BE PARKED

Nature of Fund	Institute Fund namely Student Fund collected through Fees from the students (Non-Commercial)
Fund Custodian	Principal, Govt. Polytechnic, Dhamlawas (Rewari)
Approx Funds to be Deposited	Rs. 50,00,000/- (Rupees Fifty Lakhs)
TDS Applicability	TDS exemption is applicable being Government Institutional fund. Banks must quote GROSS interest rates accordingly.

2. DEPOSIT CATEGORY AND DURATION

Deposit Category	Fixed Deposit (FD) and/or Flexi/Sweep-in Deposit — Banks must quote for all categories.
Proposed Duration	(a) 1 (One) Year (b) More than 1 Year and up to 2 Years (c) Any other duration — Banks may also quote for other standard durations available.
Deposit Type Preference	Banks to clearly specify whether the rate quoted is for Cumulative or Non-Cumulative FD.

3. INTEREST RATE DETAILS REQUIRED FROM BANKS

Banks are required to mandatorily furnish the following interest rate details in their quotation:

- (a) Applicable Rate of Interest (% per annum) for each deposit duration quoted.
- (b) Compounding Frequency — whether interest is compounded monthly / quarterly / Half-Yearly / Annually.
- (c) Interest Payout Options available — Monthly / Quarterly / On Maturity.
- (d) Confirmation that the quoted rate is a GROSS rate (i.e., without deduction of TDS).
- (e) Whether the rate is Fixed or Floating for the entire deposit tenure.
- (f) Any special/higher interest rate available for Government/Institutional deposits.

4. PREMATURE WITHDRAWAL — CHARGES & CONDITIONS

Banks must clearly and specifically state the following in their quotation:

- (g) Rate of penalty/charges applicable in case of FULL premature withdrawal of the deposit before maturity.
- (h) Rate of penalty/charges applicable in case of PARTIAL premature withdrawal.
- (i) Minimum notice period (if any) required before premature withdrawal.
- (j) Any lock-in period during which premature withdrawal is not permitted.
- (k) Specific conditions applicable to Flexi/Sweep-in Deposits regarding automatic partial withdrawals and the applicable rates thereon.

5. OTHER TERMS AND CONDITIONS TO BE SPECIFIED BY BANKS

Empanelled Banks must also specify all other terms and conditions applicable to their Fixed/Flexi Deposit services, including but not limited to:

- (l) Minimum deposit amount required for booking the FD/Flexi Deposit.
- (m) Auto-renewal policy upon maturity (whether auto-renewal is available and at what rate).
- (n) Mode of issuance of FD receipt/certificate — physical or digital.
- (o) Process and turnaround time for issuing a duplicate FD receipt in case of loss.
- (p) Procedure for renewal, closure, or modification of the deposit.
- (q) Any other charges, fees, or levies applicable to the deposit account.

6. SUBMISSION OF QUOTATION

Last Date & Time of Submission	Within 7 (Seven) working days from the date of issue of this Notice
Mode of Submission	Through Email (preferably Digitally Signed)/Post/Courier with subject/superscription as "QUOTATION FOR FD/FLEXI DEPOSIT"
Address for Submission	The Principal, Govt. Polytechnic, Dhamlawas, Distt. Rewari, Haryana — 123101
Validity of Quoted Rates	The quoted rates must remain valid for a minimum of 90 (Ninety) days from the date of submission.

7. GENERAL CONDITIONS

1. Only banks empanelled under the Directives of ACS Finance Department (IF&CC), Haryana vide Notification No. /IF&CC/2026(FD)/8690 are eligible to submit quotations.
2. Quotations received after the stipulated last date and time shall not be entertained under any circumstances.
3. The institution reserves the right to accept or reject any or all quotations without assigning any reason thereof.
4. The institution is not bound to accept the highest interest rate and may consider other factors such as bank's stability, branch proximity, and terms of service.
5. Incomplete quotations or quotations not conforming to the requirements of this Notice shall be liable for rejection.
6. Canvassing in any form by a bank or its representative shall result in disqualification of the quotation.
7. The final decision regarding selection of bank(s) and quantum of deposit shall rest solely with the Principal, Govt. Polytechnic, Dhamlawas (Rewari)/Competent Authority.
8. *For any further clarification, feel free to contact Smt. Rachna Yadav, HOD (MLT)/Chairperson of Quotation Call Committee (9315332601), Sh. Mukesh Punia Committee Member (946241505), Sh. Pavitar Pal Committee Member (9467462829).*
- 9. The Quotation Call Notice and other conditions are also available on the institute's website (www.gpdhamlawas.edu.in)**

(Principal)
Govt. Polytechnic
Dhamlawas (Rewari)

Note:

1. Banks are requested to submit their quotations strictly as per the format attached as **Annexure-A** to this Notice.
2. Any deviation from the prescribed format may result in rejection of the quotation.

ANNEXURE-A

QUOTATION SUBMISSION FORMAT — FIXED / FLEXI DEPOSITS

(To be filled and submitted by the Bank on its official letterhead)

S.No.	Particulars	Details / Rate Quoted	Remarks (if any)
1	Name of Bank & Branch		
2	Branch Address		
3	Contact Person (Name & Mobile)		
4	IFSC Code		
5	Type of Deposit Quoted (FD / Flexi / Both)		
6	Rate of Interest for 1 Year (% p.a.)		
7	Rate of Interest for 1-2 Years (% p.a.)		
8	Any Other Duration — specify (% p.a.)		
9	Compounding Frequency		
10	Interest Payout Option(s)		
11	Cumulative / Non-Cumulative		
12	Gross Rate (TDS Exempt) — Yes / No		
13	Fixed / Floating Rate		
14	Premature Withdrawal Penalty (Full)		
15	Premature Withdrawal Penalty (Partial)		
16	Lock-in Period (if any)		
17	Minimum Deposit Amount		
18	Validity of Quoted Rate (days)		
19	Any Other Terms / Conditions		

Certified that the above information is true and correct to the best of our knowledge and that our bank is duly empanelled under Notification No. /IF&CC/2026(FD)/8690 issued by ACS Finance Department (IF&CC), Haryana.

Date: _____

Place: _____

(Authorised Signatory)

Name: _____

Designation: _____

Bank Seal & Stamp